

## Ticket Donation Request Form

Skylight is pleased to support local schools, theaters, and other non-profit community organizations by donating tickets for charity auctions and other fundraising events. Typically, we provide a certificate good for 2 tickets to a mainstage performance; the tickets must be used within the specified performance season.

We receive many requests for support each year, and while we try, we are unable to fulfill all requests. Please visit our website (<https://tinyurl.com/ticketdonations>) for specific information regarding our donation request guidelines

### Please Note

- Skylight Music Theatre typically provides a certificate that is good for two (2) tickets to a mainstage production, and they must be used during a specified period.
- We can donate only once per year to an organization or group.
- We are not able to make donations that benefit a specific religious or political organization.
- Donations are not able to be made that benefit a specific individual or family.
- Donations are limited to fundraising events only; we do not provide door prizes or monetary donations.
- Skylight Music Theatre will only consider ticket donation requests made two months before the donation is needed for the event.

Please complete the form below and email to: [tickets@skylightmusictheatre.org](mailto:tickets@skylightmusictheatre.org).

You will receive a response within 7 business days.

<p><b>Name of Organization:</b></p> <hr/> <p><b>Organization Website:</b></p> <hr/> <p><b>Organization's EIN (Tax ID#):</b></p> <hr/> <p><b>Organization Address:</b></p> <hr/>	<p><b>Name of Organization Contact:</b></p> <hr/> <p><b>Title:</b></p> <hr/> <p><b>Email:</b></p> <hr/> <p><b>Phone Number:</b></p> <hr/>
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Date Of Event: \_\_\_\_\_

Name and Location of Event: \_\_\_\_\_

How will the Donation Be Used (as a door prize, raffle price, silent auction item, etc.)? \_\_\_\_\_

How will Our Donation/Organization be Recognized (mentioned in program, online, on a sign, etc.)?  
 \_\_\_\_\_

If honored, would you like the tickets sent to the above mailing address or would you pick up these tickets from the box office:

[ ] Mail [ ] Pick Up From Box Office (158 N Broadway, Milwaukee, WI. 53202)